



**URGENT!!**

P O Box 95349, Oklahoma City, OK 73143 800/375-6792 Fax# 866/375-9898

January 5, 2012

Dear Member System,

We are asking for your assistance in showing support for the Oklahoma Rural Water Association Training/Technical Assistance and Source Water Programs that have previously been funded through EPA. ORWA has been providing training and technical assistance to systems across Oklahoma since 1970. We have provided these services free of charge to systems due to our ability to secure funding from the Federal Government. Federal budget constraints have eliminated our program funding from the 2011 Federal Budget, terminating our EPA Programs effective September 1, 2011. After much hard work and help from our Congressional Delegation, we have been successful in having these monies placed back into the EPA budget. However, these contracts will be awarded on a competitive bid basis. Your letter of support is critical in helping us secure this funding and enhances our ability to continue to provide these free services to systems across Oklahoma.

We are enclosing a sample letter for your convenience and are asking that you send a similar letter on your system letterhead showing support for these vital programs. Please include a personal paragraph on how your system and/or system personnel have benefitted from these programs.

We cannot stress the urgency and limited time frame to act upon this request. We are asking you to submit these letters to our office no later than January 31, 2012. Please submit final letters to: ORWA, P.O. Box 95349, Oklahoma City, OK 73143-5349. Or you can fax to 866/375-9898 or e-mail to [orwaag@gmail.com](mailto:orwaag@gmail.com).

Thank you in advance for your prompt attention in this matter. If you have any questions, please do not hesitate to call.

Sincerely,

James Gammill  
Executive Director

## SAMPLE SUPPORT LETTER

### **On System letterhead:**

Date: \_\_\_\_\_

To: EPA Administrator

Lisa Jackson

(send to your association to be forwarded at the appropriate time)

The \_\_\_(System Name)\_\_\_, population (\_\_\_\_\_) supports the training and source water protection assistance provided by the Oklahoma Rural Water Association through EPA funding to the National Rural Water Association.

*(System may expand on any other support we give you)*

Sincerely,

Signature and title